

INFORMATION ON THE PROCESSING OF PERSONAL DATA

(Article 13 of EU Regulation 679/2016)

With this statement we wish to provide you with information about the processing of your personal data pursuant to Article 13 of EU Regulation 2016/679 concerning the protection of individuals with regard to the processing of personal data (hereinafter, "**Regulation**" or "**GDPR**").

The processing of your personal data will be based on principles of correctness, lawfulness and transparency, safeguarding the privacy and rights of the data subjects concerned.

Data controller

The Data Controller is the Sicilian Region - Regional Department of Education, University and the Right to Education, Viale della Regione Siciliana, n. 33 - 90129 Palermo Italy; Certified Electronic Mail (CEM): dipartimento.istruzione@certmail.regione.sicilia.it.

Data processor

The data processor is INDIRE, National Institute for Documentation, Innovation and Educational Research, based in via Michelangelo Buonarroti 10 in Florence, Italy, fax 055-2380395, CEM: indire@pec.it.

Data sub-processor

The Sub-processor is the L.L.C. CICCARELLI, tax code 00354100604, with registered office in Fiuggi, Via Armando Diaz n. 29/33, e-mail: amministrazione@cst-ciccarelli.it which has been entrusted with the management of the online environment and the digital platform for the events promoted by the Indire's Erasmus+ National Agency

Data Protection Officer ("DPO")

The Data protection officer is Mr. Antonio Valenti, Director General of the Regional Department of Education, University and Right to Education, domiciled for the position at the Regional Department of Education, University and Right to Education, Viale della Regione Siciliana , no. 33 -90129 Palermo, Italy, who can be contacted at the following certified e-mail address: dipartimento.istruzione@certmail.regione.sicilia.it

Purpose of the processing and legal basis

The data provided will be processed for the following purposes:

- for the registration of participants in the webinar entitled: **Study in Sicily – Concerto dell'Orchestra Erasmus**, which takes place on 01/02/2023 in Cairo, Egypt;
- to carry out the activities related to the event organized by the Erasmus+/INDIRE National Agency;
- for the fulfilment of the institutional purposes of the National Institute for Documentation, Innovation and Educational Research ("INDIRE"), and in particular for statistical, scientific, educational and didactic research purposes;

The legal basis for the processing of personal data is represented by the execution of a task of public interest or connected to the exercise of public authority vested in the data controller, pursuant to art. 6, paragraph 1, lett. e) of Regulation (EU) 679/2016.

Processing methods

Data are mainly processed with automated IT procedures on servers located at INDIRE offices or by archiving in AGID certified CLOUD systems. The data may also be processed in non-electronic mode, with the aid of manual tools.

Provision of data and consequences of any refusal

The provision of personal data is optional. Failure, partial or incorrect provision of data could make it impossible for data subject to register for events and access the services provided by the platform. Nonetheless, only relevant data, not exceeding the purposes, will be processed, in compliance with the principle of minimization provided for by the GDPR.

Communication and dissemination of personal data

Personal data, once acquired by the L.L.C. CICCARELLI, solely for the achievement of the indicated purposes, can be processed by the following categories of subjects:

- INDIRE employees or collaborators authorized to process personal data;
- employees or collaborators of third parties appointed for this purpose as Data Processors or sub-processors (including, in particular, L.L.C. CICCARELLI), or by persons in charge of maintenance operations as persons authorized to process personal data, relating only to the data necessary for carrying out the assigned duties;
- subjects to whom the communication of data must be carried out in fulfilment of an obligation established by law, by a regulation or by Community legislation;

As regards the information relating to the "E-MINERVA" platform used for the management of the event, please refer to the specific privacy policy published by the service provider on the web page <https://www.cst-cicarelli.it/privacypolicy/>

Transfer of personal data to third countries or international organizations

Currently no transfer of processed personal data to non-EU countries is envisaged by INDIRE.

Existence of automated decision-making processes

No automated processing or profiling of the personal data provided is performed.

Data retention period

The data will be kept for the time necessary to achieve the purposes for which they were collected. In any case, the data retention time cannot be less than the duration of the project to which the treatment refers. This period is determined in such a way as to guarantee the correct storage of data on paper or electronic media for the number of years defined by the EU and national regulations in force on the conservation of administrative and accounting documentation.

Specific security measures are observed to prevent data loss, illicit or incorrect use and unauthorized access.

Rights of the data subject

Regulation (EU) 679/2016 assigns the following rights to the data subject:

a.) Right of access (Article 15 of Regulation (EU) 679/2016), or to obtain in particular:

- confirmation of the existence of personal data;
- indication of the origin and categories of personal data, of the purpose and method of their processing;
- the logic applied in case of treatment carried out with the aid of electronic instruments;
- the identification details of the data controller of the personal data, of the processor of personal data and of the subjects or categories of subjects to whom the data have been or may be communicated;
- the data retention period;
- the rectification, cancellation or limitation of the processing of personal data;
- the right to object to their treatment;
- the right to lodge a complaint with the Guarantor for the protection of personal data;

b. right of rectification (Article 16 of Regulation (EU) 679/2016);

c. right to cancellation (Article 17 of Regulation (EU) 679/2016);

d. right to limitation of processing (Article 18 of Regulation (EU) 679/2016);

e. right to object (Article 21 of Regulation (EU) 679/2016);

f. right not to be subjected to a decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her (Article 22 of Regulation (EU) 679/2016).

In relation to the processing of your data you can contact the Data Controller to exercise your rights, in the cases provided for.

In the event that the data subjects believe that the processing of personal data referred to them is carried out in violation of the provisions of EU Regulation 679/2016, they have the right to lodge a complaint with the Guarantor Authority for the protection of personal data, based in Rome, Piazza Venezia n. 11, official website of the Authority: www.garanteprivacy.it.